

ST LAURENCE C OF E JUNIOR ACADEMY RISK ASSESSMENT: COMPLETED BY: S Graham

ASSESSMENT DATE: 18.11.20 REVIEW DATE:1812.21 updated 01/03/21 Updated 6/7/21 18/08/21 01.10.21 18.11.21 01.1.22 10.1.22 15.1.22 27.1.22 24.2.22 18.4.22

N.B.: The Client is responsible for ensuring the accuracy of comments made in this risk assessment.

Column 4 KEY:	HIGH	High risk of serious injury possibly life threatening or permanent. Do not progress until controls implemented	MEDIUM	Medium risk of moderate injury. Maximum effort must be made to reduce risk further to enable LOW / GREEN ranking	LOW	Nominal risk of slight injury. Continue to monitor	
1. HAZARDS / WHO COULD BE HARMED / HOW	2. EXISTING CONTROL MEASURES		3. PROPOSED ADDITIONAL ACTIONS		4. RISK LEVEL	5. ACTION OWNER	6. ACTION COMPLETE

Transmission of virus through close contact with direct transmission (coughing and sneezing)	<ul style="list-style-type: none"> Anyone who is unwell with CV-19 symptoms does not attend school. Hands washed regularly/hand gel. Staff and children follow the Catch it, Bin it and Kill it routine of good respiratory hygiene. 	<ul style="list-style-type: none"> Site team to check toilets are adequately stocked. PPE provided for staff administering First aid or caring for a staff member / pupil who becomes unwell on site with CV-19 symptoms. Keep windows and doors open where safe to do so. 			
Transmission of virus through indirect transmission (touch and surface contact)	<ul style="list-style-type: none"> Good hygiene practices maintained. Hand gel available and used at key points in school 	<ul style="list-style-type: none"> All surfaces cleaned at the end of the day by cleaning staff. 			
Social distancing protocol is not adhered to.	<ul style="list-style-type: none"> SD is no longer required 				
Staff or pupils become symptomatic whilst in school	<ul style="list-style-type: none"> Temperature taken using digital thermometer Home is telephoned immediately and parents must collect. Staff member to wear a face mask and gloves when moving a child to isolation in the medical room with an adult. If a child or adult is showing symptoms of Covid they must remain at home until they no longer have symptoms of a respiratory infection, feel well and no longer have a high temperature. Staff with a positive Covid test must stay at home and avoid contact with others for 5 days. For children aged 18 and under the advice is for 3 days. 	<ul style="list-style-type: none"> Nominated use of single ladies toilet for CV-19 symptomatic pupils or staff. Deep cleaned if used. Child and adult taking care of the child isolate in the medical room. Call 999 if symptoms are such that life appears at risk. 			

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Pupil or staff have been in contact with a symptomatic person	<ul style="list-style-type: none"> Staff members or children do not need to isolate if they have been in contact with someone displaying symptoms of covid. Temperature taken of symptomatic person with digital thermometer – if above 38 degrees inform Headteacher or Deputy Head so that they can be sent home. Same applies to anyone with the recognised symptoms – Temperature, new continuous cough, a loss of sense of taste/smell, aching body, shortness of breath, headache, sore throat, blocked runny nose, diarrhoea, being sick. 	<ul style="list-style-type: none"> Follow good hand and respiratory hygiene at all times. Good ventilation supply to the building via open windows and doors (except fire doors). 			
Contact with a diagnosed case of CV-19	<ul style="list-style-type: none"> Close contacts do not need to isolate and no longer need to take a LFD test daily. 	<ul style="list-style-type: none"> If a child shows symptoms they will be sent home. School will contact Public Health for advice should a pupil or member of staff be admitted to hospital with Covid. 			
Insufficient staff to maintain group ratios identified in risk assessment.	<ul style="list-style-type: none"> Keep all staff informed of all decisions in good time to alleviate any concerns where possible. Identify asap how many children will be coming into school. Ensure government guidance is followed and adhered to. 	<ul style="list-style-type: none"> Contingency plans put into place as soon as staffing issues arise and communicated. Use of TAs as cover for absent teachers. Use of TAs to cover each other for most vulnerable children and 1:1 support. Plan to combine 2 classes in the hall. 			
Danger to vulnerable staff and pupils with an underlying health condition.	<ul style="list-style-type: none"> Attendance at school for children is mandatory for all children. Staffing decisions led by Government/DfE guidance and scientific research at all times. 	<ul style="list-style-type: none"> Staff showing symptoms of the virus to be given sufficient time off to recover following illness in addition to the guidelines on self-isolation. 			
Plan insufficiently communicated or risk assessed.	<ul style="list-style-type: none"> Identify all stakeholders who need to know info Share risk assessment on website and FGB Governing body and Headteacher update Risk 	<ul style="list-style-type: none"> All Government guidance is taken into consideration but the decision must be on the grounds of safety and not guidance on getting 			

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	Assessment regularly/when there are changes.	people to work.			
Pupil and staff well being significantly harmed by impact of CV-19.	<ul style="list-style-type: none"> Well-being planned into the curriculum. Parent views taken into consideration and school communicates how these have been responded to. Staff support line shared to all staff. Regular fresh air breaks for all children and staff. Praise and encouragement and high levels of compassion displayed at all times by all staff. Collective Worship promotes spirituality, singing and enjoyment. 	<ul style="list-style-type: none"> EH referrals for pupils / parents displaying signs of emotional stress or mental health concerns. Pastoral support team on call to provide support at all times. 			
Staff to administer self- lateral flow tests to identify asymptomatic cases within school. <i>No longer required</i>	<ul style="list-style-type: none"> Regular asymptomatic testing is no longer recommended in an education setting. Schools will longer be able to order testkits 				

LIKELIHOOD	LIKELY (3)	MEDIUM RISK (3)	HIGH RISK (6)	EXTREME RISK (9)
	UNLIKELY (2)	LOW RISK (2)	MEDIUM RISK (4)	HIGH RISK (6)
	HIGHLY	TRIVIAL	LOW	MEDIUM

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	UNLIKELY (1)	RISK (1)	RISK (2)	RISK (3)
		SLIGHTLY HARMFUL (1)	HARMFUL (2)	EXTREMELY HARMFUL (3)
SEVERITY				